

MOORPARK UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Tuesday, November 8, 2011  
6:00 PM Regular Meeting  
District Office Board Room  
5297 Maureen Lane  
Moorpark, California 93021  
Adopted 12/13/11

1. CALL TO ORDER AND  
RECOGNITION OF A QUORUM

Board President LaGuardia called the meeting to order at 6:04 PM.

PRESENT: Board President Ron LaGuardia and Board Members Greg Barker, Nathan Sweet, Bruce Thomas and Ute Van Dam

OTHERS PRESENT: Teresa Williams, District Superintendent; Creig Nicks, Assistant Superintendent for Business Services; Juanita Suarez, Assistant Superintendent for Instructional Services; Dr. Kelli Hays, Assistant Superintendent for Personnel Services; Haroon SherJan, MHS Student Representative and Areli Hernandez, Executive Assistant to the Superintendent

2. PLEDGE OF ALLEGIANCE

Gary Ventsam led the Pledge of Allegiance.

3. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 31

On motion by Bruce Thomas and second by Ute Van Dam, the Board unanimously approved the reordering of item 7e, Report from District Board Members/Board Self-Evaluation Workshop, to follow item 17.

4. APPROVAL OF MINUTES – MOTION NO. 32

On a motion by Bruce Thomas and second by Ute van Dam, the Board unanimously approved the minutes of the October 25, 2011 Regular Meeting.

5. REPORT FROM HIGH SCHOOL STUDENT REPRESENTATIVES/STUDENT  
RECOGNITION

Haroon SherJan, MHS Student Representative, reported on the following: mid-terms; youth in government; FBLA tryouts for upcoming competitions; and the football game.

6. PUBLIC COMMENT

Board President LaGuardia called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

7. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

a. Employee Recognition

- Arroyo West School – *Certificated & Classified Staff*
- Maintenance & Operations Department – *Ken Haas*

The Board recognized the certificated and classified staff members of Arroyo West School for their work in implementing the magnet school grant. The Board also recognized Ken Haas, Maintenance Supervisor, for his work in planning and organizing the various summer projects and ensuring completions in time for the first day of school.

b. Community Partner Recognition – *Kiwanis Club* - Arroyo West School

The Board recognized the Kiwanis Club for their community partnership with Arroyo West School and the District. Club Representatives Kim Simmons, Bryan Lee and Board Member Ute Van Dam accepted the award on behalf of the Club.

*It was the consensus of the Board to reorder item 8a to follow item 7b.*

8. REPORT FROM SUPERINTENDENT

a) Arroyo West Magnet School Program Presentation

Susanne Smith-Stein shared a Power Point presentation regarding the Arroyo West School Active Learning Academy Magnet grant and program.

7. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

c. Finance Subcommittee Report – Fundraising

Board Members Greg Barker and Bruce Thomas reported on the Finance Subcommittee with Superintendent Williams, Creig Nicks, Scott Mosher, President, Moorpark Education Foundation and Mr. Alan Facter regarding a District wide fundraising drive. After discussion, it was determined that Superintendent Williams would contact Mr. Mosher and request a donation from the Moorpark Education Foundation, approximately \$5,000, to begin preparing the first mailing. If for some reason the Foundation is not able to upfront the donation, then an item will be placed on the December 13, 2011 board meeting agenda to allocate the necessary funds for the first mailing.

7. REPORT FROM DISTRICT BOARD MEMBERS (CONTINUED)  
(Resolutions/Commendations, Correspondence, Committee Reports)

d. Report from District Board Members

Ute Van Dam reported on the following: marching band competition; recent Strategic Plan Team meeting; and the Battle of the Bands on November 19<sup>th</sup>.

Greg Barker reported on the following: recent VCSBA Dinner meeting; California Retired Teachers' Association survey and the upcoming VCSBA Dinner meeting in January.

Bruce Thomas reported on the following: recent VCSBA Dinner meeting; football games; Finance Subcommittee meeting; THS@MC information night; PEP meeting; and the girls' softball golf tournament fundraiser.

Nathan Sweet reported on the following: PEP Grant meeting; Walnut Canyon Science Night; Walnut Canyon Terrific Kids Assembly hosted by the Kiwanis Club and the Strategic Plan Team meeting.

Ron LaGuardia reported on the following: Arroyo West School site visit; VCSBA dinner meeting; Peach School site visit; and the November 2<sup>nd</sup> PTA Council meeting.

8. REPORT FROM SUPERINTENDENT

- b) Strategic Plan – Fall Update
- Calendar Exploratory Committee

Juanita Suarez provided an update from the October 26, 2011 Strategic Planning Team meeting which included an overview of the 2011-2012 goals and areas of emphasis in instruction, technology, funding, career technical education and communication for the 2011-2012 school year.

Ute Van Dam and Dr. Kelli Hays reported that they presented information to the Strategic Planning Team on college calendar. A Calendar Exploratory Committee will be formed to study this option. It was suggested that the Committee survey teachers first and then parents for input.

9. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

10. CONSENT-ACTION – MOTION NO. 33

On a motion by Greg Barker and second by Bruce Thomas, the Board unanimously approved the following consent items by a roll call vote. Board Member Barker removed item 15 from the consent calendar.

- 12) Classified Employment Report No. 11-08-11-05
- 13) Certificated Employment Report No. 11-08-11-05
- 14) Referenced extra-duty stipends
- 16) Referenced CAHSEE waiver request, authorizing the Board to waive the graduation requirements for MHS students 1603059 and 1403046 in accordance with BP 6161.52
- 17) Referenced warrants issued through October 28, 2011

11. SCHEDULING OF ANNUAL ORGANIZATION MEETING – MOTION NO. 34

On a motion by Ute Van Dam and second by Bruce Thomas, the Board unanimously set the date and time of the Annual Organization Meeting as Tuesday, December 13, 2011, 6:00 PM in compliance with the notice from the Ventura County Superintendent of Schools Office.

At this meeting the Board will elect officers and a representative to the Ventura County Committee on School District Organization; appoint the Superintendent as Secretary to the Board and set the day, time and place of regular meetings for 2011-2012.

The action on this agenda shall serve as notice by the Clerk to all members of the Board of the date and time selected for the meeting in accordance with Education Code Section 35143.

BUILDING PROGRAM

PERSONNEL

INSTRUCTION

15. APPROVAL OF 2011-2012 BOOSTER GROUPS- MOTION NO. 35

In accordance with BP 1230 and on a motion by Greg Barker and second by Nathan Sweet, the Board unanimously approved the following booster groups for the 2011-2012 school year: MHS cheer, softball, water polo, boys' soccer, girls' soccer, band & colorguard and Flory FAST. All groups listed have submitted proper budget and audit information to the District as required by BP 1230. It was the request of the Board that this matter be presented for consideration in August 2012, prior to the start of the new school year and further requested that staff work with the secondary schools to ensure that all groups are in compliance with BP 1230.

BUSINESS

7. REPORT FROM DISTRICT BOARD MEMBERS (CONTINUED)  
(Resolutions/Commendations, Correspondence, Committee Reports)

e. Governance Practices – Board Self-Evaluation Workshop

Using the CSBA Professional Governance Standards for School Board Self-Evaluation, Board members individually completed Survey Section 1 – The Board and Survey Section 2 – The Board’s Jobs prior to the meeting. During the workshop, Board members came to consensus on the self-evaluation ratings on the two surveys. Results are attached. The Board agreed that November of each year would be the time established for the Board Self-Evaluation process, which coincides with the end of the Board President’s term of office. At the time the new Board President is seated, the Board will establish its Governance Norms for the year with the intent of maintaining an ongoing positive culture and atmosphere in board dynamics. Board Bylaws will also be reviewed annually at the beginning of the new Board President’s term.

DISTRICT POLICIES

PENDING AGENDA ITEMS

- a) Magnet Schools Presentation – Campus Canyon School – January 10, 2012
- b) Pool – Facilities Subcommittee Meeting – December, 2011
- c) CTE Development of Culminating Project – Instruction Subcommittee –December, 2011
- d) Technology Report – January 24, 2012
- e) School Readiness

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting will be held on Tuesday, December 13, 2011, 6:00 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT – MOTION NO. 36

On a motion by Nathan Sweet and second by Ute Van Dam, the Board unanimously adjourned the regular meeting at 9:03 PM.

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RON LAGUARDIA  
BOARD PRESIDENT

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BRUCE THOMAS  
CLERK OF THE BOARD

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TERESA WILLIAMS  
SECRETARY TO THE BOARD