

MOORPARK UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Tuesday, June 21, 2011  
5:00 PM Closed Session  
6:00 PM Regular Meeting  
District Office Board Room  
5297 Maureen Lane  
Moorpark, California 93021  
Adopted 8/16/11

1. CALL TO ORDER AND  
RECOGNITION OF A QUORUM

Board President LaGuardia called the closed session to order at 5:07 PM and the regular meeting to order at 6:00 PM.

PRESENT: Board President Ron LaGuardia and Board Members Nathan Sweet, Bruce Thomas and Ute Van Dam.

OTHERS PRESENT: Ellen Smith, District Superintendent; Teresa Williams, Assistant Superintendent for Instruction & Personnel Services; Creig Nicks, Assistant Superintendent for Business & Technology Services; and Areli Hernandez, Executive Assistant to the Superintendent

ABSENT: Board Member Greg Barker

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President LaGuardia called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

a) *Public Employee Discipline/Dismissal/Release– Government Code Section 54957*

b) *Conference with Labor Negotiator – Government Code Section 54957.6*  
District Negotiator: Ellen Smith  
Employee Organizations: Moorpark Educators Association (MEA) and California School Employees Association (CSEA) Chapter No. 498

4. PLEDGE OF ALLEGIANCE

Michelle Williams led the Pledge of Allegiance.

5. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 127

On a motion by Ute Van Dam and second by Nathan Sweet, the Board approved the agenda as presented.

6. APPROVAL OF MINUTES – MOTION NO. 128

On a motion by Nathan Sweet and second by Bruce Thomas, the Board approved the minutes of the May 24, 2011 Regular Meeting.

7. PUBLIC COMMENT

Board President LaGuardia called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

8. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Nathan Sweet reported that he attended Larry Jones' retirement party and the recent selection of new principal for Peach Hill Academy.

Bruce Thomas reported on the following: THS@MC information night; recent newspaper article in VC Star regarding community service; Larry Jones' retirement; monthly meeting report from the Ventura County Community Commission; and a recent presentation from First 5 regarding a potential loss of program funding.

Ute Van Dam reported on the following: High School jazz finale concert; chaperoning an event at Disney Hall and the recent retirement parties.

Ron LaGuardia reported on the following: PH Reading Posse; awards, promotion and graduation ceremonies at the various school sites; various retirement parties; morning rotary; and the recent fundraising campaign at Las Virgenes.

*The Board took a 5-minute recess.*

9. REPORT FROM SUPERINTENDENT

No report.

10. BOARD ITEMS FOR ACTION/DISCUSSION – MOTION NO. 129

On a motion by Bruce Thomas and second by Ute Van Dam, the Board approved the District's proposed response to the Ventura County Grand Jury Findings regarding School Bus Safety.

11. CONSENT-ACTION – MOTION NO. 130

On a motion by Ute Van Dam and second by Bruce Thomas, the Board approved the following consent items by a roll call vote.

- 12) Classified Employment Report No. 06-21-11-16
- 13) Certificated Employment Report No. 06-21-11-14
- 16) Application for Carl D. Perkins Vocational and Applied Technology Education Funding, which will be submitted to the California Department of Education on June 30, 2011. Moorpark's preliminary allocation for this application will be \$30,327 for the 2011-12 school year. These funds are used to support the vocational education program and to increase access of special needs students to vocational education. The application will be submitted online this year for the first time; however, a hard copy version of the completed application will be on file in the office of the Director of Grants, Assessment and Special Projects.
- 17) Inter-district Attendance Agreement between the District and Castaic Union School District for the 2011-2012 school year.
- 18) Interdistrict Transfer Memorandum of Understanding dated May 2011 developed in collaboration with Superintendents in Ventura County. The main purposes of the MOU are: to work in concert with other County school districts to make the interdistrict transfer process and forms consistent across the County and to articulate a clear set of terms and conditions for all parents/guardians involved in interdistrict transfer agreements between school districts.
- 19) Memorandum of Understanding for Data Collection/Integration between the Ventura County Office of Education and the County School Districts. This data will assist all of the districts in the SELPA and County for collection of data that will be used to update systems. Some initial areas of synchronizing data:
  - Special Education data (Siras,Casemis) - demographic data from data collections will keep the Casemis data up to date for students. Our Student Information System is the authoritative source for student demographic data and each of our organizations will be able to focus on clean data in the authoritative source.
  - ROP data – previously data was requested for students attending ROP courses. Collection of all students in a data repository will reduce data errors and ensure that ROP students are enrolled in the county system in a time-sensitive part of the school year.
- 20) Designation of Teresa Williams and Walter Yung as Representatives and Kelli Hays and Richard Gillis as Alternate Representatives to the Board of Directors of the Coastal Schools Employee Benefits Organization (CSEBO).
- 21) Declaration of the agents authorized to sign orders, warrants or checks, contracts, documents, and other legal papers. A statement of authorized agents along with verified signatures must be filed with the Ventura County Office of Education. This action must be taken at the beginning of each fiscal year.
- 22) Due to the fact that the Board of Education will not meet again until August 16, 2011, the Board authorized the Superintendent to award the following bid:
  - **Moorpark High School Campus-Wide Fire Alarm System Upgrade**The bid opening is scheduled for June 30, 2011 and time is of the essence.

11. CONSENT-ACTION – MOTION NO. 130 (CONTINUED)

- 23) Ratification of the referenced warrants issued through May 31, 2011.
- 24) Acceptance of the following donations:
  - a) 60 boxes of tissues; 7 packs of glue sticks (24 per box); 7 packs of Dry Erase Makers (16 per box); 30 boxes of broad tip markers (10 colors per box); 15 boxes of thin tip markers (10 colors per box); 1 box of Popsicle sticks (1,000 count); 80 boxes of pencils (12 per box); 18 boxes of crayons (12 colors per box); 21 boxes of blue ink pens (12 per box); 21 boxes of black ink pens (12 per box); 6 boxes of highlighters (24 per box); 24 Post-it pads; 70 pocket folders; 6 Play-Doh sets (4 color packs) and 9 yellow writing pads donated by Josh and Amy Lambeth to Arroyo West Active Learning Academy. The estimated value of this donation is between \$500.00 and \$1,000.00.
  - b) In support of Moorpark schools, the Women's Fortnightly Club donated the following:
    - \$400.00 – to Chaparral Middle School to support their Music Program
    - \$400.00 – to Mesa Verde Middle School to support their Music Program
    - \$600.00 – to Moorpark High School to support their library
    - \$600.00 – to Moorpark Unified School District to support the K-8 school libraries
  - c) Preschool manipulatives, books and puzzles donated to Moorpark Preschools by Rick Sierk valued at \$3,500.
  - d) In support of the Art Programs, the Women's Fortnightly Club donated the following: \$100.00 – to Campus Canyon School; \$50.00 – to Arroyo West School; \$50.00 – High School @ Moorpark College; \$50.00 – Mountain Meadows School; \$50.00 – Peach Hill Academy; \$50.00 – Moorpark High School; \$50.00 – Walnut Canyon School
- 25) Adoption of the following resolutions, which are standard resolutions normally adopted on or before the beginning of each fiscal year. These resolutions will be effective for the fiscal year 2011-2012, unless otherwise revoked or superseded. The Business Department reviews them at least annually to ensure that they are still current and conform to any changes in the law or personnel.
  - a) Resolution #2010-2011-30, approving temporary interfund transfers to accommodate cash flow deficiencies between funds
  - b) Resolution #2010-2011-31, authorizing budget transfers within and between major object of expenditure
  - c) Resolution #2010-2011-32 authorizing signatories for transfers necessary to meet the District's financial commitments
  - d) Resolution #2010-2011-33, authorizing signatories as fiscal agents of the District
  - e) Resolution #2010-2011-34, reserving the right of the Board of Education to improve salaries and benefits for confidential, supervisory and management employees
  - f) Resolution #2010-2011-35, reserving the right of the Board of Education to collectively bargain retroactively the salaries and benefits for represented employees
  - g) Resolution #2010-2011-36, authorizing the Department of General Services and other entities to purchase materials, supplies, equipment and all other items bid for an on behalf of the Moorpark Unified School District and authorizing signatories to sign and deliver all necessary requests and other documents in connection therewith

11. CONSENT-ACTION – MOTION NO. 130 (CONTINUED)

- 25) Standard yearly resolutions (continued)
- h) Resolution #2010-2011-37, authorizing signatories for purchase of supplies, materials and equipment
  - i) Resolution #2010-2011-38, authorization to sign State School Building Lease-Purchase documents
  - j) Resolution #2010-2011-39, authorizing signatories for Department of Motor Vehicles documents
  - k) Resolution #2010-2011-40, authorizing signatories for checks drawn on the District Clearing Account
  - l) Resolution #2010-2011-41, authorizing signatories for checks drawn on the District Cafeteria Account
  - m) Resolution #2010-2011-42, authorizing signatories for checks drawn on the Moorpark Unified Student Body Associations Accounts
  - n) Resolution #2010-2011-43, authorizing signatories for checks drawn on the District Revolving Cash Fund
- 28) Ratification of the referenced purchase orders and child nutrition purchase orders in the total amount of \$669,286.45:  
2010-2011 Purchase Orders  
**F Series:** F11-00142-F11-00147; **P Series:** P11-01779-P11-01871, P11-01873-P11-01875  
2011-2012 Purchase Orders  
**B Series:** B12-00001-B12-00030; **P Series:** P12-00008-P12-00045

BUILDING PROGRAM

PERSONNEL

14. CLASSIFIED LAYOFF RESOLUTION – MOTION NO. 131

On a motion by Bruce Thomas and second by Nathan Sweet, the Board adopted Resolution No. 2010-2011-28, recommending reduction or layoff of six classified positions effective August 22, 2011 as a result of lack of funds and/or lack of work.

INSTRUCTION

15. EARLY CHILDHOOD/PRESCHOOL ANNUAL REPORT

In accordance with state guidelines and regulations, districts that receive child development resources from the California Department of Education must submit an annual agency report to the Board of Education regarding the Early Childhood/Preschool Program. Attached/referenced is the District's Agency Annual Report for Board review. This information is for public reporting purposes only; no Board action is required.

BUSINESS

26. PUBLIC HEARING – BUDGET

A Public Hearing was scheduled for 6:30 PM on the proposed budget of the Moorpark Unified School District for the 2011-2012 fiscal year and, as a condition of receipt of funds, shall take testimony from the public, discuss, approve or disapprove the proposed use of funding, and make explicit for each of the budget items in paragraph (2) of subdivision (a) the purposes for which the funds will be used as required by Education Code Section 42605(c)(2). The purpose of the Categorical sweeps is to maintain the District reserve for economic uncertainty at the required 3% level. A copy of the proposed budget is available in the Business Services Department. Members of the public may express their opinions on the budget by following Board procedures for public comment. Board President LaGuardia called for comments from the public regarding the proposed budget. There were no comments.

Hearing Open 6:42 PM                      Hearing Closed 6:43 PM

27. APPROVAL OF 2011-2012 DISTRICT BUDGET – MOTION NO. 132

On a motion by Ute Van Dam and second by Bruce Thomas, the Board approved the 2011-2012 Moorpark Unified School District General Fund Budget and the budgets of other funds identified below:

<u>Fund Number</u>	<u>Fund Name</u>	<u>Budgeted Revenues Or Fund Balance</u>	<u>Budgeted Expenditures</u>
010	General Fund	\$55,450,387	\$55,906,534
110	Adult Education Fund	\$128,711	\$128,711
120	Child Development Fund	\$690,000	\$690,000
130	Cafeteria Fund	\$1,739,972	\$1,739,972
140	Deferred Maintenance Fund	\$800,000	\$800,000
210	Redevelopment Fund	\$260,000	\$260,000
211	Building Fund/Sale of Property	\$730,000	\$730,000
213	Bond Building Fund (Measure R)	\$650,000	\$650,000
214	Bond Building Fund (Measure S)	\$2,000,000	\$2,000,000
251/252	Developer Fees – Residential & Commercial	\$1,300,000	\$500,000

DISTRICT POLICIES

PENDING AGENDA ITEMS

- a) Magnet Schools Presentation – Fall 2011
- b) Pool
- c) CTE – Development of Culminating Project – Board Discussion
- d) Moorpark Education Foundation – Progress and Finance Report
- e) Board Resolution of Recognition – Employees’ Efforts During Difficult Times
- f) Fundraising Drive
- g) Early Start Calendar

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on ***Tuesday, August 16, 2011*** at 6:00 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT – MOTION NO. 133

On a motion by Bruce Thomas and second by Nathan Sweet, the Board adjourned the regular meeting at 7:25 PM.

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RON LAGUARDIA  
BOARD PRESIDENT

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BRUCE THOMAS  
CLERK OF THE BOARD

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TERESA WILLIAMS  
SECRETARY TO THE BOARD