

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, December 14, 2010
5:00 PM Closed Session
6:00 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 1/11/11

ANNUAL ORGANIZATION MEETING

1. CALL TO ORDER AND
RECOGNITION OF A QUORUM

Superintendent Smith, Chairperson Pro-Tem, called the meeting to order at 6:21 PM.

2. CLOSED SESSION

a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Ellen Smith
Employee Organization: Moorpark Educators Association (MEA and California
School Employees Association (CSEA) Chapter No. 498

b) *Public Employee Evaluation: District Superintendent*

3. OATH OF OFFICE

Superintendent Smith administered the Oath of Office to Board Members Ron LaGuardia and Nathan Sweet.

4. ROLL CALL

PRESENT: Board Members Greg Barker, Ron LaGuardia, Nathan Sweet, Bruce Thomas and Ute Van Dam

OTHERS PRESENT: Ellen Smith, District Superintendent; Teresa Williams, Assistant Superintendent for Instruction & Personnel; Creig Nicks, Assistant Superintendent for Business & Technology; Sarah Hernandez, THS@MC Student Representative and Areli Hernandez, Executive Assistant to the Superintendent

5. PLEDGE OF ALLEGIANCE

Benjamin Sweet led the Pledge of Allegiance.

6. ELECTION OF BOARD PRESIDENT – MOTION NO. 48

Superintendent Smith opened nominations for the office of Board President. Greg Barker nominated Ron LaGuardia. Ron LaGuardia was elected Board President.

7. ELECTION OF OTHER OFFICERS

Board President LaGuardia opened nominations for the following official positions:

ELECTION OF VICE-PRESIDENT – MOTION NO. 49

Bruce Thomas nominated Ute Van Dam. Ute Van Dam was elected Vice-President.

ELECTION OF CLERK OF THE BOARD – MOTION NO. 50

Greg Barker nominated Bruce Thomas. Bruce Thomas was elected Clerk of the Board.

ELECTION OF SCHOOL DISTRICT REPRESENTATIVE TO THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION (EDUCATION CODE 4293) – MOTION NO. 50

Bruce Thomas nominated Greg Barker. Greg Barker was elected School District Representative to the Ventura County Committee on School District Organization.

8. SUPERINTENDENT DESIGNATION – MOTION NO. 51

On a motion by Greg Barker and second by Bruce Thomas, the Board unanimously designated the Superintendent as Ex-officio Clerk and Secretary to the Board of Education.

9. DAY, TIME AND PLACE OF BOARD MEETINGS – MOTION NO. 52

On a motion by Bruce Thomas and second by Ute Van Dam, the Board unanimously designated the day, time and place of its regular bi-monthly meetings as follows:

DAY: Second and Fourth Tuesdays of each month
TIME: 6:00 PM
PLACE: Various School Sites and the District Office Board Room, respectively.

10. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 53

On a motion by Ute Van Dam and second by Greg Barker, the Board unanimously approved the agenda with the reordering of items 24 and 25 to follow item 13.

11. APPROVAL OF MINUTES – MOTION NO. 54

On a motion by Greg Barker and second by Nathan Sweet, the Board unanimously approved the minutes of the November 9, 2010 Regular Meeting.

12. REPORT FROM HIGH SCHOOL STUDENT REPRESENTATIVES/STUDENT RECOGNITION

Sarah Hernandez, THS@MC Student Representative, reported on the following: fundraiser; reopening of student store; prom on April 29th; yearbook orders; food drive; kickball game and the upcoming bazaar.

13. PUBLIC COMMENT

Board President LaGuardia called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

24. ACCEPTANCE OF DISTRICT AUDIT – MOTION NO. 55

On a motion by Bruce Thomas and second by Greg Barker, the Board unanimously accepted the District's Audit Report for the fiscal year 2009-10. According to the California Education Code 41202, the District must be audited each fiscal year by an independent auditing firm, and a report must be submitted to the Governing Board as well as County and State agencies. Matt Miller from the auditing firm of Vavrinek, Trine, Day and Company Certified Public Accountants reviewed the report with the Board.

25. ACCEPTANCE OF DISTRICT'S FIRST INTERIM REPORT – MOTION NO. 56

On a motion by Greg Barker and second by Ute Van Dam, the Board unanimously accepted the District's First Period Interim Report for the period ending October 31, 2010, ratified the budget changes and certified that the District will be able to meet its financial obligations in all District funds, for the remainder of the fiscal year and two subsequent years.

14. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Greg Barker reported that he attended the CSBA Annual Conference.

Ute Van Dam reported on the following: conclusion of the MHS marching band and drumline season; Christmas tree fundraiser; MVMS band concerts; MHS band concerts; donations by Moorpark Kiwanis Club as follows - \$500 to MVMS, \$1200 to MHS and \$500 to CMS; and Breakfast with Santa.

Bruce Thomas reported on the following: Peach Hill Academy's Reading Posse program; MHS play; First 5 presentation; and the Ventura County Commission Report.

Nathan Sweet reported on the following: the CSBA Annual Conference; New Board Member Orientation; and volunteering at WC.

14. REPORT FROM DISTRICT BOARD MEMBERS (CONTINUED)
(Resolutions/Commendations, Correspondence, Committee Reports)

Ron LaGuardia reported on the following: Career Day at MHS; Peach Hill Reading Posse; Help Our Youth meeting; Junior Achievement program and the CSBA Annual Conference.

15. REPORT FROM SUPERINTENDENT

No report.

16. BOARD ITEMS FOR ACTION/DISCUSSION

a. 2011-2013 CSBA DELEGATE ASSEMBLY NOMINATIONS

Board nominations for the 2011-2013 CSBA Delegate Assembly are being accepted through January 7, 2011. There are two delegates up for reelection in Subregion 11-B (Ventura County and Las Virgenes USD) – Suzanne Kitchens, (Pleasant Valley SD) and Christina Urias (Santa Paula Union HSD). CSBA nominating procedures are detailed in the referenced correspondence. After discussion, it was the consensus of the Board to not submit nominations.

b) GOVERNANCE NORMS – MOTION NO. 57

The Board began its self-evaluation study process at the November 9, 2010 Board meeting. Sections 1 (Board Self Evaluation Survey) and 2 (The Board’s Jobs) of the CSBA Self-Study Toolkit were completed. It was determined that the next step in the process will be to agree on the Governance Norms, for 2011. On a motion by Greg Barker and second by Bruce Thomas, the Board unanimously approved the following Governance Norms:

We agree to....

- respect each other’s opinion
- listen “actively” to each member’s ideas
- acknowledge each member’s point of view
- be open to new ideas
- exhibit positive body language
- not interrupt, nor monopolize
- encourage everyone to verbalize
- disagree agreeably
- recognize the positive
- be willing to compromise
- focus on process, not personalities
- act by building on thought of a fellow governance team member

16. BOARD ITEMS FOR ACTION/DISCUSSION (CONTINUED)

c) COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION –
COMMUNICATION TO THE STATE BOARD OF EDUCATION – MOTION
NO. 58

On October 27, 2010 the Ventura County Board of Education passed Resolution 10-12 which petitions the State Board of Education to transfer the duties and powers of the Ventura County Committee on School District Organization to themselves.

The Ventura County Committee on School District Organization responded in a letter dated November 17, 2010 which states in part, “that there is true value in the current County Committee format. The size of the current Committee, the varied backgrounds and experience of its members, and the independence and non-political nature of the member selection process allows the County Committee to better serve the students of Ventura County. Therefore, it is the position of the County Committee that the State Board of Education should deny the Ventura County Board of Education’s request to transfer the duties of the County Committee to the County Board of Education.”

Bruce Thomas, the District’s representative to the County Committee, advises that the District submit a letter to the State Board of Education supporting the position of the County Committee, as outlined in the letter of November 17, 2010, and requesting the State Board to deny the request of the Ventura County Board to transfer the duties away from the County Committee. After discussion and on a motion by Bruce Thomas and second by Greg Barker, the Board unanimously agreed to send a communication to the State Board of Education, in support of the letter dated November 17, 2010, recommending that that the State Board deny the request of the Ventura County Board to transfer duties away from the County Committee.

17. CONSENT-ACTION – MOTION NO. 59

On a motion by Greg Barker and second Ute Van Dam, the Board unanimously approved the following consent items by a roll call vote:

- 18) Classified Employment Report No. 12-14-10-06
- 19) Certificated Employment Report No. 12-14-10-05
- 20) Referenced extra-duty stipends.
- 22) FAST (Flory) Booster group for the 2010-2011 school year. The group submitted proper budget and audit information to the District as required by BP 1230.
- 23) Resolution 2010-2011-13, certifying approval of the Governing Board to enter into a transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign documents for fiscal year 2010-2011.

17. CONSENT-ACTION – MOTION NO. 59 (CONTINUED)

- 26) Acceptance of the following donations:
- a) \$5,000.00 Barona Band of Mission Indians Grant awarded to Arroyo West School for their Reading and Writing Workshop and Active Learning School.
 - b) \$508.21 donated by Lifetouch National School Studios to Arroyo West School to purchase magnet school supplies.
 - c) \$50.00 donated by Carolyn Carr to the Mountain Meadows School garden.
 - d) 16 flats of flowers valued at \$157.48 donated by Dieter Wolf to the Peach Hill Academy garden.
 - e) Cal Comp Drafting Table valued at \$500.00 donated by Vicky Richards for the MHS/Fine Arts Department.
- 27) Declaration of agents authorized to sign orders, warrants or checks, contracts, documents, and other legal papers. A statement of authorized agents along with verified signatures must be filed with the Ventura County Office of Education.
- 28) Ratification of referenced purchase orders and child nutrition purchase orders totaling \$401,387.94: **B Series:** B11-00147-B11-00152; **F Series:** F11-00050-F11-00067; **P Series:** P11-00705-P11-00842

BUILDING PROGRAM

PERSONNEL

INSTRUCTION

21. PUBLIC HEARING & APPROVAL OF WAIVER SUBMITTAL FOR 60-DAY EXTENSION FOR SARC POSTING – MOTION NO. 60

A Public Hearing was scheduled for 7:00 PM regarding the submittal of a waiver to the California Department of Education, requesting that Education Code Sections 35256 (c) and 35258(b) be waived to allow the District a 60-day extension for the SARC posting February 1 deadline. School districts are charged with issuing a SARC for each school in the district, and making the SARC available to parents online or in hard copy by February 1 of each year. At the November State Board of Education (SBE) meeting, the SBE approved the 2010-11 SARC template and at the same time it was announced that, because of budget and staffing reductions, California Department of Education (CDE) staff would no longer be able to prepopulate the SARC templates with much of the data as in years past. This process change will require school districts and sites to take on additional duties related to manually gathering and inputting the data required for the SARC. Because of the lateness in approving the SARC template and this new process change, districts can request a 60-day extension from the statutorily required posting date of February 1 to ensure that they have sufficient time to complete accurate and up-to-date SARCs for parents and community members. Board President LaGuardia called for comments from the public regarding this matter. There were no comments.

Hearing Opened 7:36 PM

Hearing Closed 7:37 PM

INSTRUCTION (CONTINUED)

21. PUBLIC HEARING & APPROVAL OF WAIVER SUBMITTAL FOR 60-DAY EXTENSION FOR SARC POSTING – MOTION NO. 60 (CONTINUED)

Subsequent to the Public Hearing and on a motion by Bruce Thomas and second by Greg Barker, the Board unanimously approved the submittal of the referenced waiver request to the California Department of Education for a 60-day extension for the SARC posting February 1 deadline.

BUSINESS

DISTRICT POLICIES

PENDING AGENDA ITEMS

- a) Facilities Rental Program – January 11, 2011
- b) Career Pathways – Update - January 25, 2011
- c) Accountability: State & Internal Assessments – February 8, 2011
- d) Aquatics Program/PE Curriculum – Long Term Planning – February 22, 2011
- e) Standards for School Readiness/Preschool Planning – March 8, 2011
- f) New Common Cores Standards – Options – March 22, 2011
- g) Alternative Energy – Options – April 12, 2011
- h) Impacts of Volunteers – April 12, 2011
- i) Board Self-Evaluation Process
- j) Policies & Procedures Update - Ongoing
- k) CSBA Conference Debriefing – January 25, 2011
- l) Certificated Employees Salary Comparison

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, January 11, 2011 at 6:00 PM in the Chaparral Middle School Library, 280 Poindexter Road, Moorpark, California.

ADJOURNMENT – MOTION NO. 61

On a motion by Bruce Thomas and second by Greg Barker, the Board unanimously adjourned the regular meeting at 7:49 PM.

RON LAGUARDIA
BOARD PRESIDENT

BRUCE THOMAS
CLERK OF THE BOARD

ELLEN SMITH
SECRETARY TO THE BOARD

12/14/10