

MOORPARK UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

Tuesday, December 14, 2010
5:00 PM Closed Session
6:00 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021

ANNUAL ORGANIZATION MEETING

1. CALL TO ORDER AND
RECOGNITION OF A QUORUM

TIME: _____

Superintendent Smith, Chairperson Pro-Tem, will call the meeting to order.

2. CLOSED SESSION

a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Ellen Smith
Employee Organization: Moorpark Educators Association (MEA and California
School Employees Association (CSEA) Chapter No. 498

b) *Public Employee Evaluation: District Superintendent*

3. OATH OF OFFICE

Superintendent Smith will administer the Oath of Office to Board Members Ron
LaGuardia and Nathan Sweet.

4. ROLL CALL

PRESENT ABSENT

Greg Barker	_____	_____
Ron LaGuardia	_____	_____
Nathan Sweet	_____	_____
Bruce Thomas	_____	_____
Ute Van Dam	_____	_____

5. PLEDGE OF ALLEGIANCE

6. ELECTION OF BOARD PRESIDENT

Superintendent Smith will open nominations for the office of Board President.

NOMINATIONS:

SUPERINTENDENT CALLS FOR VOTE

BOARD MEMBER ELECTED:

7. ELECTION OF OTHER OFFICERS

The newly elected President will open nominations for the following official positions:

Election of Vice-President:

NOMINATIONS:

BOARD PRESIDENT CALLS FOR VOTE

BOARD MEMBER ELECTED:

Election of Clerk of the Board

NOMINATIONS:

BOARD PRESIDENT CALLS FOR VOTE

BOARD MEMBER ELECTED:

Election of School District Representative to the Ventura County Committee on School District Organization (Education Code 4293):

NOMINATIONS:

BOARD PRESIDENT CALLS FOR VOTE

BOARD MEMBER ELECTED

8. SUPERINTENDENT DESIGNATION

It is recommended that the Board designate the Superintendent as Ex-officio Clerk and Secretary to the Board of Education.

ACTION:

M _____ S _____ V _____

9. DAY, TIME AND PLACE OF BOARD MEETINGS

It is recommended that the Board designate the day, time and place of its regular bi-monthly meetings. Current meeting schedule is the second and fourth Tuesday of each month at 6:00 PM at the various school sites and the District Office Board Room, respectively.

DAY:

TIME:

PLACE:

ACTION:

M _____ S _____ V _____

10. REORDERING AND APPROVAL OF THE AGENDA

ACTION:

M _____ S _____ V _____

11. APPROVAL OF MINUTES

[It is recommended that the Board approve the minutes of the November 9, 2010 Regular Meeting.](#)

ACTION:

M _____ S _____ V _____

12. REPORT FROM HIGH SCHOOL STUDENT REPRESENTATIVES/STUDENT RECOGNITION

13. PUBLIC COMMENT

This is the time the Board of Education reserves for comments from the public. The Board will be pleased to hear from individuals on any item of interest pertinent to the Moorpark Unified School District.

Persons desiring to comment must complete a yellow speaker's request form. It should be submitted to Areli Hernandez, who will forward it to the Board President.

If the topic is one on the agenda for this meeting, you will be recognized at the appropriate place on the agenda prior to Board action on the item.

If the topic is one that is not listed on the agenda for this meeting, the Board will hear comments at this time but will not take any action. The Board reserves the right to schedule a time at a later date to hear and receive information on a highly technical topic which will require more than a brief presentation.

A person addressing the Board is urged to use not more than three (3) minutes of time in accordance with BB 9002(a), unless the time limit is waived by a majority action of the Board members present. Any cards received after public comment will be noted by the Superintendent to the Board to allow an opportunity for the Board to consider establishing a time later in the agenda to continue public comment.

14. REPORT FROM DISTRICT BOARD MEMBERS
(Resolutions/Commendations, Correspondence, Committee Reports)

15. REPORT FROM SUPERINTENDENT

16. BOARD ITEMS FOR ACTION/DISCUSSION

- a) [Board nominations for the 2011-2013 CSBA Delegate Assembly are being accepted through January 7, 2011. There are two delegates up for reelection in Subregion 11-B \(Ventura County and Las Virgenes USD\) – Suzanne Kitchens, \(Pleasant Valley SD\) and Christina Urias \(Santa Paula Union HSD\). CSBA nominating procedures are detailed in the referenced correspondence. Any action taken will be at the discretion of the Board.](#)

ACTION:

M_____ S_____ V_____

- b) The Board began its self-evaluation study process at the November 9, 2010 Board meeting. Sections 1 (Board Self Evaluation Survey) and 2 (The Board’s Jobs) of the CSBA Self-Study Toolkit were completed. It was determined that the next step in the process will be to agree on the Governance Norms, for 2011. Sample Norms are listed for Board consideration.

We agree to....

- respect each other’s opinion
- listen “actively” to each member’s ideas
- acknowledge each member’s point of view
- be open to new ideas
- exhibit positive body language
- not interrupt, nor monopolize
- encourage everyone to verbalize
- disagree agreeably
- recognize the positive
- be willing to compromise
- focus on process, not personalities
- act by building on thought of a fellow governance team member

ACTION:

M_____ S_____ V_____

16. BOARD ITEMS FOR ACTION/DISCUSSION (CONTINUED)

- c) On October 27, 2010 the Ventura County Board of Education passed Resolution 10-12 which petitions the State Board of Education to transfer the duties and powers of the Ventura County Committee on School District Organization to themselves.

The Ventura County Committee on School District Organization responded in a letter dated November 17, 2010 which states in part, “that there is true value in the current County Committee format. The size of the current Committee, the varied backgrounds and experience of its members, and the independence and non-political nature of the member selection process allows the County Committee to better serve the students of Ventura County. Therefore, it is the position of the County Committee that the State Board of Education should deny the Ventura County Board of Education’s request to transfer the duties of the County Committee to the County Board of Education.”

[Bruce Thomas, the District’s representative to the County Committee, advises that the District submit a letter to the State Board of Education supporting the position of the County Committee, as outlined in the letter of November 17, 2010, and requesting the State Board to deny the request of the Ventura County Board to transfer the duties away from the County Committee. Any action taken will be at the discretion of the Board.](#)

ACTION:

M_____ S_____ V_____

17. CONSENT-ACTION

Items proposed for the consent calendar are noted on the posted agenda and are considered by the Superintendent to be of a routine nature. Any item may be removed from the consent calendar at the request of any Board member and placed under the appropriate action category. A roll call vote will be taken for the consent calendar so that any items requiring a roll call vote can be properly addressed. It is recommended that all consent items be approved.

		<u>AYES</u>	<u>NOES</u>
ACTION:	GB	_____	_____
	RL	_____	_____
	NS	_____	_____
M_____ S_____	BT	_____	_____
	UV	_____	_____

BUILDING PROGRAM

PERSONNEL

- 18. [It is recommended that the Board approve the referenced Classified Employment Report No. 12-14-10-06.](#)

- 19. [It is recommended that the Board approve the referenced Certificated Employment Report No. 12-14-10-05.](#)

- 20. [It is recommended that the Board approve the referenced extra-duty stipends.](#)

INSTRUCTION

- 21. A Public Hearing will be held at 7:00 PM regarding the submittal of a waiver to the California Department of Education, requesting that Education Code Sections 35256 (c) and 35258(b) be waived to allow the District a 60-day extension for the SARC posting February 1 deadline. School districts are charged with issuing a SARC for each school in the district, and making the SARC available to parents online or in hard copy by February 1 of each year. At the November State Board of Education (SBE) meeting, the SBE approved the 2010-11 SARC template and at the same time it was announced that, because of budget and staffing reductions, California Department of Education (CDE) staff would no longer be able to prepopulate the SARC templates with much of the data as in years past. This process change will require school districts and sites to take on additional duties related to manually gathering and inputting the data required for the SARC. Because of the lateness in approving the SARC template and this new process change, districts can request a 60-day extension from the statutorily required posting date of February 1 to ensure that they have sufficient time to complete accurate and up-to-date SARCs for parents and community members. Members of the public may express their opinions on this matter by following Board procedures regarding public comment.

Hearing Opened _____ Hearing Closed _____

[Subsequent to the Public Hearing, it is recommended that the Board approve the submittal of the referenced waiver request to the California Department of Education for a 60-day extension for the SARC posting February 1 deadline.](#)

ACTION:

M _____ S _____ V _____

- 22. In accordance with BP 1230, it is recommended that the Board approve the FAST (Flory) booster group for the 2010-2011 school year. The group has submitted proper budget and audit information to the District as required by BP 1230.

INSTRUCTION (CONTINUED)

23. It is recommended that the Board approve resolution 2010-2011-13, certifying approval of the Governing Board to enter into a transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for fiscal year 2010-2011.

BUSINESS

24. It is recommended that the Board accept the District's Audit Report for the fiscal year 2009-10. According to the California Education Code 41202, the District must be audited each fiscal year by an independent auditing firm, and a report must be submitted to the Governing Board as well as County and State agencies. A representative from the auditing firm of Vavrinek, Trine, Day and Company Certified Public Accountants will review and discuss the report.

ACTION:

M _____ S _____ V _____

25. It is recommended that the Board accept the District's First Period Interim Report for the period ending October 31, 2010, ratify the budget changes and certify that the District will be able to meet its financial obligations in all District funds, for the remainder of the fiscal year and two subsequent years.

ACTION:

M _____ S _____ V _____

26. It is recommended that the Board accept the following donations:
- a) \$5,000.00 Barona Band of Mission Indians Grant awarded to Arroyo West School for their Reading and Writing Workshop and Active Learning School.
 - b) \$508.21 donated by Lifetouch National School Studios to Arroyo West School to purchase magnet school supplies.
 - c) \$50.00 donated by Carolyn Carr to the Mountain Meadows School garden.
 - d) 16 flats of flowers valued at \$157.48 donated by Dieter Wolf to the Peach Hill Academy garden.
 - e) Cal Comp Drafting Table valued at \$500.00 donated by Vicky Richards for the MHS/Fine Arts Department.

27. It is recommended that the Board declare the agents authorized to sign orders, warrants or checks, contracts, documents, and other legal papers. A statement of authorized agents along with verified signatures must be filed with the Ventura County Office of Education. This action must be taken at the beginning of each fiscal year.

BUSINESS (CONTINUED)

28. It is recommended that the Board ratify the referenced purchase orders and child nutrition purchase orders totaling \$401,387.94:

B Series: B11-00147-B11-00152; F Series: F11-00050-F11-00067; P Series: P11-00705-P11-00842

Explanation:

B Series: Open/Blanket purchases against a fixed dollar amount for general purposes

F Series: Food Service/Child Nutrition purchase orders

P Series: Most District general purchases are under this series

DISTRICT POLICIES

PENDING AGENDA ITEMS

- a) Facilities Rental Program – January 11, 2011
- b) Career Pathways – Update - January 25, 2011
- c) Accountability: State & Internal Assessments – February 8, 2011
- d) Aquatics Program/PE Curriculum – Long Term Planning – February 22, 2011
- e) Standards for School Readiness/Preschool Planning – March 8, 2011
- f) New Common Cores Standards – Options – March 22, 2011
- g) Alternative Energy – Options – April 12, 2011
- h) Impacts of Volunteers – April 12, 2011
- i) Board Self-Evaluation Process
- j) Policies & Procedures Update - Ongoing

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, January 11, 2011 at 6:00 PM in the Chaparral Middle School Library, 280 Poindexter Road, Moorpark, California.

ADJOURNMENT

_____ Time

ACTION:

M _____ S _____ V _____
12/14/10

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Superintendent’s Office at (805) 378-6300 at least 48 hours before the meeting, if possible. Any writing that is a public record relating to an open session agenda item and that is distributed to all or a majority of the Board less than 72 hours prior to a regular meeting will be made available for public inspection at the District Office, 5297 Maureen Lane, Moorpark, California.